

**DEPARTMENT OF PUBLIC WORKS**

**DIVISION OF CIVIL ENGINEERING**

**INVITATION TO BID**

**ENGLAND AVENUE WATER MAIN IMPROVEMENTS**  
**(20% SBE PARTICIPATION)**

Bids will be received by the Director, Department of Public Works, City of Dayton, Ohio until 12:00 o'clock NOON, Dayton time, **THURSDAY, OCTOBER 12, 2017** for the following improvement in accord with the bid forms, plans, and specifications therefore on file in the office of the City Engineer. Bids must be deposited in the Bid Box located in the Fifth Floor reception area. The Bid Opening will be held in the City Commission Chambers.

A pre-bid conference will be held at 11:00 o'clock a.m., Dayton time, **TUESDAY, OCTOBER 3, 2017** in the City Commission Chambers, located on the Second Floor of the City Hall, 101 West Third Street, Dayton, Ohio 45402. Small Business Enterprise (SBE) subcontract bidders on this project must be certified with the City of Dayton Human Relations Council as such. **Prime Contractors must attend the pre-bid conference meeting in its entirety.** Any company not present for the entirety of the pre-bid conference will be prohibited from bidding on this project as a prime contractor. The purpose of the pre-bid conference is to explain Section 35.14, 35.15 and 35.16 of the City of Dayton's Revised Code of General Ordinances (R.C.G.O.) regarding Equal Employment Opportunity and various rules and regulations of the Human Relations Council regarding the utilization of Small (SBE) Business Enterprise(s) under the City's Procurement Enhancement Program (PEP).

The City of Dayton encourages all bidders to review the list of certified companies in our Procurement Enhancement Program at [www.daytonohio.gov/departments/hrc](http://www.daytonohio.gov/departments/hrc) (click the "PEP Certification List" link under the "Quick Hits" column on the right of the page). This Project is being bid with a **20% SBE** participation goal. A company must be certified as **SBE for the SBE goal** at the time of the bid opening and must be pre-qualified to perform the proposed subcontracted work. You are advised to obtain a copy of the company's certification letter and to review the Certification List. The participation must be submitted with your bid form on the **SBE Participation form for the SBE goal** provided by the City of Dayton Human Relations Council. Participation Forms must be completely filled out in accordance with the instructions listed on the forms. Any total or partial Request for Waiver of the **SBE** goal must be submitted on the **enclosed Waiver Request Form**.

**CHANGES TO THE BID EVALUATION PROCESS**

**NOTE: Participation will be evaluated based on the base bid plus the selected alternates. Whenever possible, participation goals for alternates will be provided with the Invitation to Bid. In the event that alternates have not been identified in the Invitation to Bid, bidders will be responsible for submitting participation for alternates during the participation verification process completed by the Human Relations Council after the bid opening. Contractors will be notified of the participation goals for alternates and the deadline for submitting participation on alternates within one business day of the bid opening. THIS ONLY APPLIES TO ALTERNATES. BIDDERS MUST SUBMIT PARTICIPATION ON THE BASE BID BY THE BID SUBMISSION DEADLINE. If you have questions regarding the changes to the bid process, please contact Andrew Chow at (937) 333-1439.**

A bidder must submit a separate form for each goal for which you are requesting a waiver. A bidder requesting a total or partial waiver of the **SBE** Participation Goal must maintain supporting documentation and will be required to provide such documentation within two days of its request. The City of Dayton Human Relations Council (HRC) shall review and evaluate the bidder's efforts to meet and comply with the project participation goal. A bidder will be granted a waiver for the **SBE goal based on good faith efforts**, and only where the HRC determines that the bidder has completed all items in the following list of activities. **The waiver request form must be submitted with your bid if you are requesting a waiver of any goal.**

	Check if completed	Activity Description
		Solicited the interest of all certified SBE subcontractors having the capability to perform the work of the contract. The bidder must solicit this interest within ten (10) business days of the bid submittal deadline in order to allow the SBE sufficient time to respond to the solicitation. Electronic communication will not be deemed as sufficient good faith effort, if it is the sole method of communication used.
		Divided contract work items into economically feasible units to facilitate SBE participation, even when the bidder might otherwise prefer to perform these work items with its own forces.
		Negotiated with SBE subcontractors, and has taken the subcontractors' price and capabilities, as well as the contract goals, into consideration. Rejected SBEs as being unqualified only with reasons based on a diligent investigation of their capabilities. The bidder's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example, union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the bidder's efforts to meet the project goal.
		Provided interested SBEs with plans and specifications at no cost, or directed to, the Minority Business Assistance Center (MBAC) for information about the plans, specifications, and requirements of the contract at least ten (10) business days of the bid submittal deadline in order to assist them in responding to a solicitation.
		Sought the assistance of the Minority Business Assistance Center (MBAC) or used the services of community organizations, contractors' groups, local, state and federal business assistance offices, or similar organizations to find subcontractors certified as SBE. Contacting HRC for the certified list will not be deemed as sufficient good faith efforts.
	Bidding Company Name:	

### **Description of Improvement**

This project consists of the installation of approximately 2,400 linear feet of 8" water main in England Avenue from Owens Drive to Free Pike. Work includes the installation of ductile iron pipe and fittings, gate valves, fire hydrants and doing other work incidental thereto. Work also includes asphalt resurfacing of the entire street.

### **ENGLAND AVENUE WATER MAIN IMPROVEMENTS (20% SBE PARTICIPATION)**

### **Completion Date**

July 31, 2018

**CHARGE FOR PLANS AND SPECIFICATIONS: \$10.00  
IF MAILED, TOTAL CHARGE FOR PLANS, SPECIFICATIONS  
AND MAILING FEE: \$15.00  
(NON REFUNDABLE)**